**Workington Town Council**

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Date of issue: Monday 13th January 2025

To Members of the Finance and General Purposes Committee:

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| --- | --- |
| Cllr Mike Rollo (Chair) | Cllr David Farrar (Vice Chair)  |
| Cllr Beth Dixon | Cllr John Mills  |
| Cllr Michael Heaslip | Cllr Tricia Poole |
| Cllr Allan Hodgson | Cllr Stephen Stoddart |
| Cllr Bernadette Jones | Cllr Ellie Wood |

**(Copy for information only to other members of Workington Town Council)**

You are summoned to a meeting of Workington Town Council’s Finance and General Purposes Committee on **Monday 20th January 2025 at 6.30pm**.

The meeting will take place at the Workington Town Council Offices, Town Hall, Oxford Street, Workington, CA14 2RS.

Yours faithfully,

****

Emma Chapman

Chief Officer/RFO

**AGENDA**

1. **Absences:** To note any absences.
2. **Declarations of Interest:** To receive any declarations of interest relating to matters which appear on this agenda.
3. **Exclusion of Press and Public:** To consider any agenda items of which the press and public should be excluded.
4. **Public Participation:** To consider any agenda items in which public participation will be permitted.
5. **Minutes of previous meetings:** To approve the minutes of 18th November 2024 and affirm them a true record.
6. **Public Questions:** To consider any questions from electors, of which notice has been given.
7. **Questions and Statements from Members:** To consider questions and statements by members of which notice has been given.
8. **Motions on Notice:** To consider any motions from members of which notice has been given.
9. **Budget 2024-2025:**
	1. To note the budget monitoring report and income summary YTD.
	2. To approve the bank reconciliation and statement of accounts for October and November 2024.
	3. Committee to consider any virements from committee budgets to be taken to Full Council for approval.
	4. Committee to consider recommending to Full Council to move the Twinning budget line from Culture to F & GP.

1. **Budget 2025-2026:** Individual committee chairs to present draft committee budgets for oversight, and to discuss and finalise detail to recommend to Full Council.
2. Chair of Sustainable Development to present budget
3. Chair of Culture & Community Committee to present budget
4. Chair of Environment Committee to present budget
5. Chair of F & GP to present budget
6. **Internal Auditor:** Committee to consider recommending to Full Council to appoint Jean Airey as their internal auditor for 2025-2026.
7. **Asset Register:** Committee to consider the Council’s current asset register and take to Full Council for approval. Committee to be aware that this document is a work in progress.
8. **Policies:** To consider the following policies and recommendation to Full Council for approval:
	1. Investment policy
	2. Unreasonable customer behaviour policy and procedure
9. **Cumberland ward boundary review:** Committee to consider the report and make any decisions required.
10. **Twinning:** Committee to consider the report and make any decisions required.
11. **Staffing:** Committee to note that the Council now offers staff an employee assistance scheme (EAP) through Bupa; meaning they have free access to help and support for bereavement, financial worries, anxiety and depression etc, including face to face counselling sessions if required.
12. **Freedom of Information requests**: Committee to note the report for information.