

# Workington Town Council

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## **Website Update Procurement 2022**

### **Background**

Workington Town Council is looking for a business or individual to carry out several updates to its [workingtontowncouncil.gov.uk](http://workingtontowncouncil.gov.uk) website.

These updates include:

- Refresh and re-design of the home page
- Review of menu bar and drop-down options
- Development of new committee and meetings pages
- Review and update to ensure website is mobile and tablet friendly
- Any other work identified that would revitalise the website and make it easier to navigate

The council's website is hosted using Wix, so the business / individual must have experience of previous work using Wix.

### **Information required for submission from suppliers:**

- Estimated costs (an hourly rate is acceptable for submission)
- Examples of previous work (ideally with Wix)
- Previous client testimonials
- Copy of PLI
- Equal opportunities policy
- Estimated timeline for completion of work

Once information is collated it will be reviewed by the Town Clerk and the Culture and Events Team Leader.

### **Deadline for submission - Wednesday 9<sup>th</sup> February 2022**

Please note that information supplied will not be passed onto external third parties and will remain confidential.

For further information or if you have any questions, please contact Emma Chapman.  
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