

Workington Town Council

Town Hall, Oxford Street, Workington, CA14 2RS

Telephone: 01900 702986

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Website: www.workingtontowncouncil.gov.uk



Minutes of the Full Council meeting of Workington Town Council held on Wednesday 29th July 2026 at 6pm in Allerdale House, Griffin Street, Workington, CA14 3YJ.

Cllr Mary Bainbridge	Absent	Cllr John Mills	Present
Cllr Barbara Cannon	Absent*	Cllr Billy Miskelly	Present
Cllr Beth Dixon	Present	Cllr Patricia Poole	Present
Cllr David Farrar	Present	Cllr Denise Rollo	Absent*
Cllr Sue Fryer	Present	Cllr Mike Rollo	Absent*
Cllr Mark Fryer	Present	Cllr Neil Schofield	Absent*
Cllr Hilary Harrington	Present	Cllr Kate Schofield	Absent*
Cllr Michael Heaslip	Present	Cllr Stephen Stoddart	Present
Cllr Allan Hodgson	Present	Cllr David Tennyson	Absent*
Cllr Bernadette Jones	Absent*	Cllr Lynda Williams	Absent*
Cllr Paul Larkin	Present	Cllr Ellie Wood	Present
Cllr Susan Martin	Absent*	Cllr Joan Wright	Present
Cllr Sean Melton	Present		

In attendance: Deputy Proper Officer and one member of the public.

FC26.15 Absences: Absence notified prior to the meeting was noted from Cllr Barbara Cannon, Cllr Bernadette Jones, Cllr Susan Martin, Cllr Denise Rollo, Cllr Mike Rollo, Cllr Neil Schofield, Cllr Kate Schofield, Cllr David Tennyson, Cllr Lynda Williams

FC26.16 Declarations of Interest: Cllr Mark Fryer declared an interest in Item 7

FC26.17 Exclusion of Press and Public: None

FC26.18 Public Representations: None

FC26.19 Minutes of previous meeting
Resolved: Council approved the minutes from the annual meeting on 24th June 2026 and affirmed them a true record.

FC26.20 Public Questions: None

FC26.21 Questions and Statements from Members
A statement was received from Cllr Heaslip:

Council may recall that we asked Cumberland Council to undertake a Community Governance Review some time ago, and we were told to wait until the Local Government Boundary Commission reported. That Commission has now reported, so will the Council now repeat its request for a Community Governance Review which could look at (amongst other things) the underrepresentation of the new Ashfield ward; and the boundary with Seaton Parish Council?

FC26.22 **Motions on Notice:** None

FC26.23 **Mayoral Engagements**
Council noted the report for information.

FC26.24 **Budget Monitoring 2026/27**
a) Resolved: Council approved the bank reconciliation and statements of accounts for June 2026
b) Council noted the budget summary, reserves and income reports YTD.

FC26.25 **Committee Minutes**
a) Council noted the minutes from the Culture committee meeting held on Tuesday 7th July 2026.
b) Council noted the minutes from the Environment committee meeting held on Thursday 9th July 2026.
c) Council noted the minutes from the Finance and General Purposes committee meeting held on Monday 20th July 2026.

FC26.26 **Committee recommendations**
a) Speed Indication Devices
Cllr Mills gave a summary of the police scheme to install speed indication devices in areas of the town.
A vote was called for the item.
14 for, 0 against, 1 abstention
Resolved: Officers to work with police regarding the deployment of speed scanners in the community as appropriate.

b) Workington Nature Partnership (Environment)
Cllr Heaslip presented a summary of the item, covering the works planned by the Nature Partnership for 2026/27 and the council's commitment to the projects as previously approved in the 2026/27 budget.
A vote was called for the item.
15 for, 0 against, 0 abstentions
Resolved: To approve the use of £43,500 towards these estimates from the Nature Partnership budget line.
Resolved: To delegate to the Proper Officer the detailed operational management of the activities identified in the Estimates Overview, in consultation with the Chair of Environment Committee, and jointly with the designated officer and member of Cumberland Council.

c) Vulcan Park Café Site (F&GP)

Cllr Dixon updated the council on the need for the works to the former café site to enable the council to bring the site back into use at a future date.

A vote was called for the item.

15 for, 0 against, 0 abstentions

Resolved: To approve levelling and surfacing works to the former café site at a cost of £11,250 from the Asset Management budget line.

d) Stand-on Mower (F&GP)

Cllr Dixon outlined the need for the equipment, noting that it was one of the items identified as being required should the council progress with expanding the scope of the Estates Team's workload.

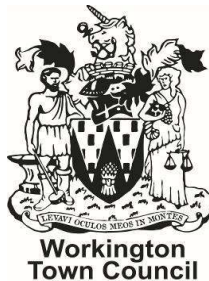
It was proposed that council consider the electric mower option from the report.

A vote was called for the item.

11 for, 2 against, 2 abstentions

Resolved: To approve the purchase of a stand-on mower at a cost of £21,500 from the Asset Management budget line.

The meeting ended at 6:12pm.



Council to note the report from The Mayor

Mayoral Engagements: Cllr Sue Fryer			
DATE	TIME	EVENT	VENUE
Sunday 2nd Augst	09:30	Festival of Running	Workington Cricket Club
Friday 14th August	10:00	VJ Day Flag Raising	Town Hall, Workington
Saturday 22nd August	14:15	RNLI 20 Year Service Award	Workington Rugby Football Club
Thursday 3rd September	10:00	Merchant Navy Day Flag Raising	Town Hall, Workington
Thursday 3rd September	13:00	Opening of Dementia Garden	Amathea Care Home
Sunday 6th September	09:15	Mayor of Aspatria Civic Service	St Kentigerns Church, Aspatria
Sunday 6th September	14:00	Mayor of Wigton Civic Service	St Cuthbert's Church, Wigton, Cumbria
Sunday 20th September	11:00	Mayor of Cockermouth Civil Service	St Joseph's Church, Crown Street, Cockermouth. CA13 0EJ
Sunday 27th September	10:30	150th Anniversary	Our Lady Star of the Sea & St Michael's Church

Council to note the report from The Deputy Mayor

Mayoral Engagements: Cllr Sue Martin			
DATE	TIME	EVENT	VENUE
Friday 14th August	10:00	VJ Day Flag Raising	Town Hall, Workington
Thursday 3rd September	10:00	Merchant Navy Day Flag Raising	Town Hall, Workington
Thursday 3rd September	13:00	Opening of Dementia Garden	Amathea Care Home

Workington Town Council Current Year

Bank - Cash and Investment Reconciliation as at 31 August 2026

Confirmed Bank & Investment Balances

Bank Statement Balances

31/08/2026	Current Bank A/c	1,387,929.09
31/08/2026	West Cumbria Credit Union	11,185.33
31/08/2026	Petty Cash	0.00
31/08/2026	PayPal	294.20

1,399,408.62

Receipts not on Bank Statement

0.00

Closing Balance

1,399,408.62

All Cash & Bank Accounts

1	Current Bank A/c	1,387,929.09
3	Northern Community Bank	11,185.33
4	Petty Cash	0.00
5	PayPal	294.20
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	1,399,408.62

Date: 30/09/2026

Workington Town Council Current Year

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Time: 14:46

Cashbook 1

User: PAULYOUNG

Current Bank A/c

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		1,443,669.52					1,443,669.52	
po_1U0A3hK	Banked: 03/08/2026	93.90						
po_1U0A3hK	Stripe Payout	93.90			1255	110	93.90	VP Tennis Court Bookings
2025/79	Banked: 05/08/2026	71.29						
2025/79	Beattie	71.29			1310	120	71.29	Cranbourne Street 13
po_1U2hLdK	Banked: 10/08/2026	46.75						
po_1U2hLdK	Stripe Payout	46.75			1255	110	46.75	VP Tennis Court Bookings
po_1U5ED8K	Banked: 17/08/2026	36.26						
po_1U5ED8K	Stripe Payout	36.26			1255	110	36.26	VP Tennis Court Bookings
HMRCVATQ1	Banked: 17/08/2026	37,134.38						
HMRCVATQ1	HMRC VTR	37,134.38			105		37,134.38	Q2 VAT Refund
2025/60	Banked: 18/08/2026	65.12						
2025/60	Moore	65.12			1310	120	65.12	Annie Pit 57
0501550916	Banked: 18/08/2026	273.61						
0501550916	New Balance	273.61			1280	110	273.61	Festival of Running Donation
po_1U7lrIK	Banked: 24/08/2026	44.49						
po_1U7lrIK	Stripe Payout	44.49			1255	110	44.49	VP Tennis Court Bookings
Total Receipts for Month		37,765.80	0.00	0.00			37,765.80	
Cashbook Totals		<u>1,481,435.32</u>	<u>0.00</u>	<u>0.00</u>			<u>1,481,435.32</u>	

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Payments for Month 5					Nominal Ledger Analysis				
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
03/08/2026	Autoserve Ltd	030826	37.91	37.91		500			Maintenance for Est Van Jul 26
03/08/2026	Lex Autolease Limited	030826-2	663.75	663.75		500			Estates Van Lease Jul/Aug 26
11/08/2026	HM Land Registry	110826-1	14.00	14.00		500			Land Search - Annie Pit
11/08/2026	BNP Paribas Leasing Solutions	110826-2	479.09	479.09		500			Estates Van Lease Jul/Aug 26
14/08/2026	First Data Europe Limited	140826-1	52.83	52.83		500			VT Transaction Fees Jul 2026
17/08/2026	B and Q	601626/299	69.43	69.43		500			Various Paints/brushes etc
17/08/2026	Business Stream	244189/312	274.15	274.15		500			WTCCC Water Jun/Jul 2026
17/08/2026	Cumberland Council	419611/300	31,928.90	31,928.90		500			WTC Payroll - Jun 2026
17/08/2026	Deltawaite Limited	176837/298	72.00	72.00		500			Estates Team H-Vis Polo Shirts
17/08/2026	Derwent Valley Asbestos Remova	1127/297	3,516.00	3,516.00		500			Asbestos Removal Allotments
17/08/2026	Firpress Ltd	25951/306	24.00	24.00		500			Poster for F. O. Running
17/08/2026	Fluid Productions Limited	26143/296	7,072.20	7,072.20		500			Outdoor Theatre - PIP
17/08/2026	Screwfix	804036/VAR	23.78	23.78		500			Gate Bolt
17/08/2026	Total Energies Gas & Power	170826-1	89.73	89.73		500			WTCCC Gas Jul 2026
17/08/2026	Total Energies Gas & Power	170826-2	125.96	125.96		500			WTCCC Electricity Jul 26
17/08/2026	Card Saver Limited	170826-3	13.14	13.14		500			Purchase Ledger DDR Payment
17/08/2026	Timing Up North Ltd	0848/359	273.61	273.61		500			P/Ledger Electronic Payment
18/08/2026	Abavus Limited	1681/311	9,600.00	9,600.00		500			MCS Annual Enterprise Licence
18/08/2026	All About Cleaning	6549/VAR	162.00	162.00		500			WTCC Cleaning Jul 26
18/08/2026	Bees Cumbria Ltd	7981/339	193.51	193.51		500			Repairs to Strimmer & Mower
18/08/2026	J R Bennett	5775/335	170.40	170.40		500			Flowers & Shrubs for H/ton mar
18/08/2026	Cumberland Council	419609/301	31,928.90	31,928.90		500			WTC Payroll - Jul 2026
18/08/2026	Cumberland Council	419927/327	1,660.30	1,660.30		500			Pest Control Jul-Sep 26
18/08/2026	David Allen IT Limited	126224/326	954.00	954.00		500			IT Support Aug 2026
18/08/2026	Derwent Recycling Services Ltd	300509/346	396.00	396.00		500			Skip for Stoneleigh Clearance
18/08/2026	FuelGenie Business Account	163769/323	316.99	316.99		500			Fuel for Van & Equip Jul 26
18/08/2026	Heath Construction	0384/313	537.60	537.60		500			Set up of stalls for PIP
18/08/2026	Lloyds Ltd	105506/336	74.28	74.28		500			SF500 Feed Head
18/08/2026	Lockhart Leisure International	001976/340	1,602.60	1,602.60		500			Tables & Chairs Hire - PitP
18/08/2026	Manx Telecom Trading Ltd	575870/VAR	48.02	48.02		500			Matrix Board Sim Cards Aug 26
18/08/2026	MKM BS Workington	052958/VAR	126.53	126.53		500			Pipes & Tarmac
18/08/2026	R & J Industrial Supplies Ltd	96899/VAR	110.57	110.57		500			Padlocks, Keys & Tape
18/08/2026	WF Cascade	36186/320	92.26	92.26		500			Refuse Sacks
18/08/2026	WF Cascade	32741/331	176.24	176.24		500			WTCCC & PES Cleaning Jul 2026

Payments for Month 5				Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
18/08/2026	Keith Watton	TRANSFER	32.50			4030	100	32.50	Expenses - Mileage Jul 26
19/08/2026	St. Mary's	G26-27/04	250.00	250.00		500			P/Ledger Electronic Payment
27/08/2026	Managed Technology Corporation	270826	93.05	93.05		500			Network Sup. Fees Aug-Nov 26
27/08/2026	PayPal	03W31252CX	250.00			240		250.00	Transfer funds to debit card
Total Payments for Month			93,506.23	93,223.73	0.00			282.50	
Balance Carried Fwd			1,387,929.09						
Cashbook Totals			1,481,435.32	93,223.73	0.00			1,388,211.59	

Date: 30/09/2026

Workington Town Council Current Year

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Time: 14:48

Cashbook 5

User: PAULYOUNG

PayPal

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		233.94					233.94	
54J38684A1	Banked: 05/08/2026	0.10						
54J38684A1	PayPal Inc.	0.10			1999	100	0.10	Debit Card Cashback Bonus
3MS68836MN	Banked: 12/08/2026	0.13						
3MS68836MN	PayPal Inc.	0.13			1999	100	0.13	Debit Card Cashback Bonus
8301287587	Banked: 26/08/2026	0.01						
8301287587	PayPal Inc.	0.01			1999	100	0.01	Debit Card Cashback Bonus
	Banked: 27/08/2026	250.00						
03W31252CX	Current Bank A/c	250.00			200		250.00	Transfer funds to debit card
Total Receipts for Month		250.24	0.00	0.00			250.24	
Cashbook Totals		484.18	0.00	0.00			484.18	

Payments for Month 5					Nominal Ledger Analysis				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
05/08/2026	Disclosure & Barring Service	7YX742432S	21.50			4030	100	21.50	Basic DBS Check JD
05/08/2026	City Plumbing Supplies	38D33604FD	24.99		4.17	4850	120	20.82	IBC Fixtures
07/08/2026	Heron Foods	4C97761350	1.75			4210	100	1.75	Milk for Town Hall
19/08/2026	Heron Foods	636648667K	1.75			4210	100	1.75	Milk for Town Hall
27/08/2026	Argos	3UM878537G	139.99		23.33	4120	100	116.66	Samsung Galaxy A16 phone
Total Payments for Month			189.98	0.00	27.50			162.48	
Balance Carried Fwd			294.20						
Cashbook Totals			484.18	0.00	27.50			456.68	

Workington Town Council Budget Monitoring Report **Full Council**

Current Year 2026/27							
Agreed Budget	Brought Forward	Budget Revisions	Virement	Total Budget	Actual YTD Spend as at 30-Sep-26	Committed Expenditure	Estimated Balance at 31-Mar-27
707,975	48,500	0	0	756,475	257,816	408,720	89,939
196,100	0	0	0	196,100	31,498	117,559	47,043
226,500	0	0	0	226,500	62,936	46,672	116,892
1,130,575	48,500	0	0	1,179,075	352,250	572,951	253,874

Reserves	as at 30-Sep-26	
Balance brought forward		557,209
Precept Received	1,124,740	
All other receipts	8,384	
Total receipts		1,133,124
Staff costs	129,606	
Loan interest/capital repayments	5,835	
All other payments	216,809	
Total payments		352,250
Period end balance		1,338,083
Minimum reserve (25% of budget)		282,644
		1,055,439

est. to 31-Mar-27			
Committed		Budget	
	504,325		504,325
1,124,740		1,124,740	
27,941		37,500	
	1,152,681		1,162,240
467,768		497,975	
11,670		11,800	
445,763		726,800	
	925,201		1,236,575
	731,804		429,990
	282,644		282,644
	449,160		147,346

Workington Town Council Budget Monitoring Report

Income Received 2026/27

Current Year 2026/27						
Agreed Budget	Brought Forward	Budget Revisions	Total Budget	Actual YTD Income	Anticipated Income	Income Variance

Finance & General Purposes							
1076	Precept	1,124,740	0	0	1,124,740	1,124,740	0
1150	Income Car Park	1,000	0	0	1,000	750	(250)
1160	Income - Dividend	7,500	0	0	7,500	1,734	(447)
1999	Income - Other	0	0	0	0	14	14
		1,133,240	0	0	1,133,240	1,127,238	(683)

Culture & Social Investment							
-	External Funding & Event Income	15,000	-	-	-	-	(15,000)
1200	Income - Party in the Park	0	0	0	0	1,971	1,971
1220	Income - Theatre by the Hall	0	0	0	0	0	0
1230	Income - Christmas Festival	0	0	0	0	0	0
1255	Income - Sport	0	0	0	0	1,072	1,072
1280	Income - Festival of Running	0	0	0	0	394	394
1999	Income - Other	0	0	0	0	0	0
		15,000	0	0	0	3,437	(11,563)

Environment							
1100	Income - Grants & Donations	0	0	0	0	0	0
1255	Income - Sport	1,500	0	0	1,500	0	0
1310	Income - Rents	12,500	0	0	12,500	726	964
1999	Income - Other	0	0	0	0	1,723	1,723
		14,000	0	0	14,000	2,449	2,687

1,162,240	0	0	1,147,240	1,133,124	19,557	(9,559)
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Workington Town Council

Town Hall, Oxford Street, Workington, Cumbria, CA14 2RS

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Minutes of the meeting of the Culture & Social Investment Committee held on Tuesday 15th September 2026 at 6:00pm at Workington Town Council Offices, Town Hall, Oxford Street, Workington.

Cllr Ellie Wood (Chair)	Present	Cllr David Farrar (Vice Chair)	Present
Cllr Bernadette Jones	Present	Cllr Neil Schofield	Absent
Cllr Susan Martin	Present	Cllr David Tennyson	Absent
Cllr John Mills	Present	Cllr Joan Wright	Present
Cllr Patricia Poole	Present	vacant	

Also in attendance: Deputy Proper Officer.

C26.12 Absences: No absences were notified prior to the meeting.

C26.13 Declarations of Interest: None.

C26.14 Exclusion of press and public: None.

C26.15 Public representation: None.

C26.16 Minutes of the Previous Meeting

Resolved: Committee approved the minutes of the 7th July 2026 meeting and affirmed them a true record.

C26.17 Public Questions: None received.

C26.18 Questions and Statements from Members: None received.

C26.19 Motions on Notice: None received.

C26.20 Budget Monitoring

Committee noted the budget monitoring report for information.

It was raised that the Anchor Organisation funding for the current year is currently uncommitted and the organisations previously funded, along with others suggested at the meeting, should be contacted.

Resolved: Officers to contact current & suggested Anchor Organisations to determine if they have any projects that the council could provide funding for.

C26.21 Budget & Culture Programme 2027/28:

Initial discussions were had regarding the council's events for 2027/28.

The council have been contacted by Oddsocks to inform that the availability for a performance next year would be limited. It was asked if the performance would remain in Vulcan Park or if it would return to Hall Park. Officers to investigate.

Committee discussed the current situation of town council events carried out by the contracted management company and suggested council should look again at the Event Officer vacancy within the staffing structure.

The Deputy Proper Officer gave an oral report on a meeting with the Lawn Tennis Association regarding the expansion of the tennis activities offered by the council now that a new coach was in place. Suggestions included walking tennis, adult social inclusion sessions and specialist sessions geared toward the visually impaired, people on the autistic spectrum and people with sensory processing issues.

Resolved: Officers to obtain feedback from previous events and updates on Christmas Festival from Everyone Here to report to committee.

Resolved: To recommend to Finance & General Purposes committee to pursue filling the Events Officer vacancy.

Resolved: Officers to liaise with the coach & LTA to expand tennis provision in Vulcan Park and update committee at the next meeting.

C26.22 Funding

- a. Committee noted the grant funding to St Marys Church Harrington
- b. Committee noted the grant funding to Workington Amateur Operatic Society
- c. **Resolved:** Committee approved the grant funding request for £500 from Workington Music Festival.
- d. Committee noted the feedback report from Salterbeck Tenants and Residents CIC for information.

Meeting ended at 6:42pm

Workington Town Council

Town Hall, Oxford Street, Workington, CA14 2RS

Telephone: 01900 702986

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Minutes of the Environment Committee Meeting of Workington Town Council, held on Thursday 17th September 2026 at 6.30pm in Workington Town Council Offices, Town Hall, Oxford Street, Workington, CA14 2RS.

Cllr Michael Heaslip (Chair)	Present	Cllr Bernadette Jones (Vice Chair)	Present
Cllr Mary Bainbridge	Absent	Cllr Sean Melton	Absent
Cllr Beth Dixon	Absent	Cllr John Mills	Present
Cllr Allan Hodgson	Present	Cllr Hilary Harrington	Present
Cllr Susan Martin	Present	Cllr Patricia Poole	Present

Also in attendance: Deputy Proper Officer.

Committee was supplied with a printed copy of the additional report for Item 14 prior to the meeting.

E26.15 Absences: No absences were notified prior to the meeting.

E26.16 Declarations of Interest: None.

E26.17 Exclusion of Press and Public: None.

E26.18 Public Representation: None.

E26.19 Minutes of the previous meeting

Resolved: Committee approved the minutes from 9th July 2026 and affirmed them a true record.

E26.20 Public Questions: None.

E26.21 Questions and Statements from Members: None.

E26.22 Motions on Notice: None.

E26.23 Budget Monitoring 2026/27

Committee noted the report for information.

Councilors requested updated commitments for the Workington Nature Partnership and Play Areas to be included in future reports.

E26.24 Budget 2027/28

While discussions are continuing with Cumberland Council regarding responsibilities for play areas and recreation areas in the town, committee agreed that this item be deferred to the next meeting.

E26.25 Play Areas

Committee noted the report for information.

Resolved: Officers to contact Cumberland Council to progress the works at Springfield Play Area.

Resolved: To purchase and install goal posts at a cost of £1,250 following completion of remedial work to the site by Cumberland Council.

E26.26 Streetscene

a) Miners' bench

Committee noted the report for information.

b) Miners' Memorial

Committee noted the report for information.

c) Memorial bench

Committee were informed that permission to site the memorial bench in the Walled Garden had been confirmed.

Resolved: To purchase the memorial bench at a cost of £507 and arrange installation in the Walled Garden.

d) Workington Town Deal Board

Cllr Heaslip gave an oral report on the outcomes of the latest Workington Town Deal Board meeting. The recently opened Innovation Centre has begun letting space with 38% uptake so far and further spaces under negotiation.

Reclamation works on both tank terminals at the Port of Workington is complete.

Reclamation works to the Oldside area are complete with the exception of an amount pig iron buried on the site which requires specialist removal.

The wayfinding project for the town centre is progress with designs finalised. Maintenance provisions for the signage and planters are being discussed.

The Workington Sports Village is now to be managed by a dedicated project board within Cumberland Council, with an expected completion date sometime in 2028.

E26.27 Vulcan Park

a) Park End Shelter

Committee noted the expenditure approved under SO28 for the Park End Shelter paths.

b) Vulcan Park Hydration Station

Following the hot summer it has been suggested that a hydration station be sited in Vulcan Park.

Initial estimates obtained make it unlikely that the budget would allow for the project this year it was proposed that the station could be purchased in this financial year with installation to be included in the 2027/28 budget.

Resolved: Officers to investigate further and obtain itemised project costs to install a hydration station in Vulcan Park.

E26.28 Workington Nature Partnership

Committee noted the report for information.

Resolved: Officers to contact Cumberland Council again regarding the status of the silt filters in place at Harrington Reservoir.

The meeting ended at 7:13pm.

Workington Town Council

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Minutes of the meeting of the Finance and General Purposes Committee held on Monday 28th September 2026 at 6:30pm at Workington Town Council Offices, Town Hall, Oxford Street, Workington.

Cllr Mike Rollo (Chair)	Present	Cllr Beth Dixon (Vice Chair)	Absent*
Cllr David Farrar	Present	Cllr Tricia Poole	Present
Cllr Allan Hodgson	Present	Cllr Stephen Stoddart	Present
Cllr Bernadette Jones	Absent*	Cllr Ellie Wood	Present
Cllr John Mills	Present	Cllr Joan Wright	Present

Also in attendance: Deputy Proper Officer, Cllr Michael Heaslip (substitute for Cllr Jones), Cllr Billy Miskelly, Cllr Paul Larkin

FG26.25 Absences: Absences notified prior to the meeting from Cllrs Jones & Dixon.

FG26.26 Declarations of Interest: None.

FG26.27 Exclusion of press and public: Press and public to be excluded from part 2 of the agenda.

FG26.28 Public representation: None.

FG26.29 Minutes of the Previous Meeting

Resolved: Committee approved the minutes of the 20th July 2026 meeting and affirmed them a true record.

FG26.30 Public Questions: None received.

FG26.31 Questions and Statements from Members: None received.

FG26.32 Motions on Notice: None received.

FG26.33 Budget Monitoring

a) **Resolved:** Committee approved the bank reconciliation and statements of accounts for July 2026.

b) **Resolved:** Committee noted the budget monitoring report YTD.

FG26.34 AGAR 2025/26

Committee noted the report for information.

FG26.35 Civility and Respect Pledge

While it was agreed to propose that council sign up to the Civility and Respect Pledge, a report containing more detail of the process & outcomes needs to be prepared for council.

Resolved: Officers to produce a more detailed report on the pledge to accompany the proposal to full council.

FG26.36 Polling District and Polling Place Review

Committee discussed potential issues with too much change at once possibly confusing electors so clear communication needs to come from Cumberland to explain any changes. It was also pointed out that some new wards don't have polling stations under the proposals. As the deadline is close it was suggested that the consultation details be sent to all councillors again.

Resolved: Officers circulate to all councillors details of the consultation and response methods.

At this point Cllrs Miskelly and Larkin were asked to leave while the committee consider Part 2 items.

Cllr Miskelly pointed out that Cllr Heaslip was not a member of the committee and should also be asked to leave.

Cllr Rollo informed Cllr Miskelly that Cllr Heaslip was a notified substitute for another committee member, having been appointed in line with council procedure.

PART TWO – CONFIDENTIAL

Items discussed in part two are confidential and should not be discussed or shared with anyone outside of Workington Town Council.

FG26.37 Staffing

Cllr Rollo gave an oral report on current staff issues.

a. Temporary staff

Committee noted the report for information.

b. Admin and Events Assistant contract

Resolved: Propose to full council that the contract of employment for the Admin and Events Assistant be made permanent.

c. Events Officer vacancy

Resolved: To propose to full council that the recruitment process restart for the Events Officer.

d. Grievance investigation

Resolved: To request from full council the powers to appoint a staffing committee and qualified investigator to deal with this matter for the council, with costs to come from the Legal & Professional budget line.

FG26.38 Accommodation

Committee noted the report for information.

FG26.39 Land Transfers

Committee noted the report for information.

FG26.40 Fields in Trust

Resolved: Officers to produce a schedule of council land and investigate which qualify for Fields in Trust status. Report to be presented to next committee meeting.

Meeting ended at 7:19pm



FULL COUNCIL	Agenda Item 12a
Meeting date: 7 th October 2026	
From: Deputy Proper Officer	
Title: Civility and Respect Pledge	

1. RECOMMENDATIONS

To sign Workington Town Council up to the Civility & Respect Pledge.

2. DETAIL

The council have been contacted by NALC with a proposal to sign up for their Civility and Respect Pledge. At present 2,111 parish and town councils in England & Wales have signed up to the scheme.

Now is the time to prioritise civility and respect and start a culture change in the parish and town council sector. We are introducing the Civility and Respect Pledge because there is no place for bullying, harassment and intimidation within our sector. The pledge is easy for parish and town councils to sign up for, enabling them to demonstrate their commitment to addressing poor behaviour across and fostering positive changes that support civil and respectful conduct.

For example, the training programme for councillors and staff could be as simple as committing to code of conduct training or something more complex like a multi-year affair.

By signing the Pledge, your council is agreeing that the council will treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles and that it:

- *Has put in place a training programme for councillors and staff*
- *Has signed up to the Code of Conduct for councillors*

- *Has good governance arrangements in place including staff contracts and a dignity at work policy*
- *Will seek professional help at the early stages should civility and respect issues arise*
- *Will commit to calling out bullying and harassment if and when it happens*
- *Will continue to learn from best practices in the sector and aspire to be a role model/champion council through for example the local Local Council Award Scheme*
- *Supports the continued lobbying for change in legislation to support the Civility and Respect Pledge including sanctions for elected members where appropriate*

The process involves completing a short online form, supplying details of the council and the date the council resolved to join the pledge.

Once accepted the council will receive a pledge confirmation from NALC and be displayed on the Civility & Respect pledge register and map.

3. BUDGET IMPLICATIONS

None at this time.