**Workington Town Council**

*Trustee of the borough of Workington*

Workington Town Council Community Centre, Princess Street,

Workington, Cumbria, CA14 2QG

Telephone: 01900 702986

Email: office@workingtontowncouncil.gov.uk

Website: www.workingtontowncouncil.gov.uk

20th July 2023

To Members of Finance and General Purposes Committee:

|  |  |
| --- | --- |
| Cllr Mike Rollo (Chair) | Cllr Michael Heaslip |
| Cllr David Tennyson (Vice Chair) | Cllr Bernadette Jones |
| Cllr Mary Bainbridge | Cllr Jackie Kirkbride |
| Cllr Barbara Cannon | Cllr Tricia Poole |
| Cllr Hilary Harrington | Cllr Ellie Wood |

**(Copy for information only to other members of Workington Town Council)**

You are summoned to a meeting of Workington Town Council Finance and General Purposes Committee on 25th July 2023.

The meeting will take place at the Workington Town Council Community Centre, Princess Street, Workington, CA14 2QG.

Yours faithfully,

**CGourlay**

Catherine Gourlay

Town Clerk

**AGENDA**

**1. Apologies**

To receive and note any apologies.

**2. Declarations of Interest**

To receive any declarations of interest relating to matters on the agenda.

**3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**

To consider whether there are any agenda items during consideration of which the press and public should be excluded.

**4. Minutes of the Previous Meeting**

To receive the minutes of the meeting of the Finance and General Purposes Committee held on 20th June 2023 and affirm them a true record.

**5. Matters arising from previous minutes**

Committee to note for their information:

**6. F&GP Budget**

Committee to review F&GP Budget with the new, draft monitoring report (with additional committed expenditure form) to July 2023.

**7.    Schedule of Payments**

To receive and note the Schedule of Payments for 1st June 2023 to 30th June 2023.

**8.    Bank Reconciliation Statement**

To receive and note the Bank Reconciliation statement to 11th July 2023.

**9.    Budget Monitoring Statement**

To receive and note the Budget Monitoring statement to 30th June 2023.

**10. Policy Review**

Committee to review the following policies…

* Draft Standing Orders
* Draft Disciplinary Policy
* Draft Grievance Policy
* Draft Code of Conduct

**PART TWO**

**11. Employment Issues**

To note a report of any appropriate employment issues raised by the clerk for a future decision or to aid in the delegated decision making.